



2024-2025

WORKFORCE DEVELOPMENT MODULES



- **5 CURRICULUM MODULES AVAILABLE TO ALL SUBJECTS AND GRADE LEVELS**
- **LESSONS WITH ASTERISK ARE DELIVERED IN THE SENIOR ENGLISH CURRICULUM**
- *ADDITIONAL MODULES FROM COMMUNITY, TRAINING, AND HIRING PARTNERS TO COME IN PHASES*

Setting Up For Success

- SMART Goals
- Vision Board
- Learning Styles
- Email Etiquette
- Language Level Up
- Extracurricular Activity Plan
- Time Management
- Individual Growth & Peer Dynamics
- Your Digital Footprint*
- Empowering Citizens
- Substance Sabotage

Transferable Skills

- Skill Transfer
- Attendance & Punctuality
- Leading with a Smile
- Paying Attention
- Following Directions
- Asking Questions
- Teamwork
- Safety First!
- Asking for Help
- Consistency is Key

Career Exploration

- The Cost of Living on Your Own*
- Career Aptitude Assessment*
- Rewards & Benefits*
- Trades vs. Traditional Careers
- Military Jobs & Opportunities
- Companies for Community Impact
- Subject-Specific Career Exploration
- Real-World Application
- Pay & Benefits Breakdown

Post-Secondary Exploration

- How To Make More Money*
- Program Exploration
- Certifications
- Hillsborough Community College
- Hillsborough Technical Colleges
- Apprenticeships
- Considering the Cost
- Financial Aid 101
- Documenting Competency & Character

Launching Your Career

- Creating a LinkedIn Profile*
- Writing a Resume*
- Crafting a Cover Letter
- Finding a Job
- Completing a Job Application
- Elevator Speech*
- Interview Skills*
- Communicating with Confidence
- Dress for Success*
- How to Follow-Up*
- Professionalism in Post-Employment*

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